

Date of Payment in/cheque	Date cheque cashed	chq no	Income	net amount	VAT	total	
			Balance as at 01.04.2018	£3,895.79			*including grant for website in the sum of £678.50
24.04.2018			Precept 24.04.2018	£1,200.00			
25.06.2018			VAT refund	£8.62			
28.09.2018			Precept	£1,200.00			
			<b>Total Income as at 31.10.2018</b>				<b>£6,304.41</b>
			<b>Expenditure as at 31.10.2018</b>				
23.05.2018	31.05.2018	382	Clerk's Salary April to June 2018			£315.00	
23.05.2018	15.06.2018	383	Payroll Services			£73.00	
23.05.2018	cancelled	384					
23.05.2018	10.07.2018	385	Insurance			£219.73	
29.05.2018	03.07.2018	386	SLCC renewal			£17.26	
18.06.2018	03.07.2018	387	DAPTC renewal			£78.52	
18.06.2018	03.07.2018	388	DAPTC Audit Course			£3.75	
22.08.2018	11.09.2018	389	Vision ICT Website	£500.00	£100.00	£600.00	*covered by grant
12.09.2018	10.10.2018	390	Clerk's salary July to September 2018			£420.00	*includes £105.00 out of website grant
12.09.2018	27.09.2018	391	Vision ICT email	£18.00	£3.60	£21.60	*covered by grant
12.09.2018	17.09.2018	392	Iain McNeil				
			Freeola - website	£10.92	£2.18	£13.10	
			Harts of Stur - paint	£16.46	£3.29	£19.75	
			Archer Safety Signs -	£15.45	£3.09	£18.54	
			Bright Light Manufacturing Ltd - Bench			£104.75	
						£156.14	
08.10.2018	17.10.2018	393	Iwerne Vally Lawn Maintenance			£320.00	
11.10.2018		394	DAPTC Clerks seminar			£17.50	
			<b>Total Outgoings as at 31.10.2018</b>		£112.16	<b>£2,242.50</b>	
			balance as at 31.10.2018				<b>£4,061.91</b>
			<b>Bank balance as at 31.10.2018</b>			<b>£4,079.41</b>	
			<b>less uncashed cheque 394</b>			<b>£17.50</b>	
			<b>balance</b>			<b>£4,061.91</b>	
					Total expenses less VAT = £2130.34		

Sutton Waldron Parish Council										
Budget & Spend 2018-2019 net of VAT										
Period	Parish Clerk/Admin	Web site costs	Training	subscriptions	Maintenance/road signs	insurance	Village Hall Fee	PAYE Bookkeeper	Contingency	TOTAL
Budget	1,260.00	120.00	0.00	120.00	500.00	250.00	20.00	80.00	100.00	2,450.00
Apr										0.00
May	315.00			17.26		219.73		73.00		624.99
Jun			3.75	78.52						82.27
1st Qtr	315.00	0.00	3.75	95.78	0.00	219.73	0.00	73.00	0.00	707.26
Jul										0.00
Aug		500.00								500.00
Sep	420.00	28.92			136.66					585.58
2nd Qtr	420.00	528.92		0.00	136.66	0.00	0.00	0.00	0.00	1,085.58
Half Year Total	735.00	528.92	3.75	95.78	136.66	219.73	0.00	73.00	0.00	1,792.84
Oct			17.50		320.00					337.50
Nov										0.00
Dec	315.00						20.00			335.00
3rd Qtr	315.00	0.00	17.50	0.00	320.00	0.00	20.00	0.00	0.00	672.50
Jan										0.00
Feb										0.00
Mar	315.00									315.00
4th Qtr	315.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	315.00
Total Spend to 31.10.2018	735.00	528.92	21.25	95.78	456.66	219.73	0.00	73.00	0.00	2,130.34
Projected total spend to 31.03.2019	1,365.00	528.92	21.25	95.78	456.66	219.73	20.00	73.00	0.00	2,780.34
Balance	(105.00)	(408.92)	(21.25)	24.22	43.34	30.27	0.00	7.00	100.00	(330.34)



## Treasurers Account Statement

Printed: 01 November 2018

## Parish Council of Sutton Waldron

 Sort code [REDACTED] Account number [REDACTED]  
 BIC: LOYDGB21284 IBAN: GB04LOYD30934500703436

 1  
 NORTH MEAD FARM  
 FRONT STREET  
 PORTESHAM  
 WEYMOUTH  
 DORSET  
 DT3 4FY

The data shown on your statement was correct at the time of printing. Please remember, this isn't an official bank copy.

Please check your statement. If you think that something looks incorrect, please call us on 0345 072 5555 Monday to Friday, 7:00am - 8:00pm; Saturday, 9:00am - 2:00pm (+44 (0) 1733 347 338, from outside the UK). Or Textphone 0345 601 6909.

Date	Description	Type	In (£)	Out (£)	Balance (£)
17 Oct 18	000393	CHQ		320.00	4079.41
10 Oct 18	000390	CHQ		420.00	4399.41
28 Sep 18	NORTH DORSET D C N73518	BGC	1200.00		4819.41
27 Sep 18	000391	CHQ		21.60	3619.41
17 Sep 18	000392	CHQ		156.14	3641.01
11 Sep 18	000389	CHQ		600.00	3797.15
10 Jul 18	000385	CHQ		219.73	4397.15
03 Jul 18	000387	CHQ		78.52	4616.88
03 Jul 18	000388	CHQ		3.75	4695.40
26 Jun 18	000386	CHQ		17.26	4699.15
25 Jun 18	HMRC VTR XNV126000107212	BGC	8.62		4716.41
15 Jun 18	000383	CHQ		73.00	4707.79
31 May 18	000382	CHQ		315.00	4780.79
24 Apr 18	NORTH DORSET D C N73518	BGC	1200.00		5095.79
05 Apr 18	000379	CHQ	Opening Balance	25.12	3895.79
21 Mar 18	000381	CHQ		315.00	3920.91
28 Feb 18	DORCHESTER	DEP	678.50		4235.91
22 Feb 18	000378	CHQ		86.53	3557.41
19 Dec 17	000377	CHQ		315.00	3643.94
06 Dec 17	000376	CHQ		20.00	3958.94
06 Oct 17	000374	CHQ		76.98	3978.94
29 Sep 17	NDDC GENERAL PRECEPT	BGC	1450.00		4055.92

## Sutton Waldron Precept Planning 2019/2020

Balance as at 01.04.2018	£3,895.79	*see note 1
Plus total income to 31.10.2018	£2,408.62	
Less total expenses to date	£2,242.50	
Cash Book balance as at 31.10.2018	<u>£4,061.91</u>	
Current monies in Bank Account (as at 31/10/2018)	£4,079.41	
less uncashed cheque 394	£17.50	
Available Balance	<u>£4,061.91</u>	
<b>Anticipated expenses to 31.03.2019</b>		
Clerk's salary (October to March)	£630.00	
Village Hall	£20.00	
Total expenses to 31.03.2018	<u>£2,892.50</u>	*see note 2
<b>Balance Remaining for 2018/19</b>	<b>£3,411.91</b>	
<b>Precept for 2019/20</b>	<b>£2,400.00</b>	
<b>VAT refund</b>	<b>£112.16</b>	
<b>Total Income for 2019/2020</b>	<u><b>£5,924.07</b></u>	
<b>Necessary Expenditure 2019/2020</b>		
Clerk's Wages	£1,285.20	*see note 3
Website & email	£143.00	
Training	£50.00	*see note 4
Subscriptions	£110.00	
Maintenance/Road Signs	£400.00	
Insurance	£230.00	
Village Hall fee	£20.00	
PAYE Bookkeeper	£73.00	
<b>Discretionary Expenditure</b>		
Contingency	£100.00	*see note 5
<b>Total Outgoings</b>	<u><b>£2,411.20</b></u>	
<b>Balance Remaining for 2019/20</b>	<u><b>£3,512.87</b></u>	*see note 6

**\*notes**

1. In accordance with the 2018/19 budget the balance at 31/03/2018 was anticipated to be £3,043.94 however the balance as at 31/03/2018 included a grant to build a new website. The grant received was £678.50 which was to cover the costs of setting up the website in the sum of £500 ex VAT, £105 for the Clerk's time in setting up the website and £73.50 ex VAT as part of the second year's fees. There was also anticipated expenses of £240.00 for grass cutting & a new email that were not incurred. Hence the balance as at 31/03/2018 was approximately £850.00 more than anticipated.
2. The expenses net of VAT and the costs of the website covered by the grant to 31.03.2018 are anticipated to be £2157.34 which is approximately £300.00 below the budget spend of £2450.00.
3. This includes a 2% pay rise to take effect from 1st April 2019. The Clerk last had a pay rise in October 2016.
4. This is a new heading so that a separate provision can be made.
5. There will be a Parish Council election in May 2019 which will be at the same time as the elections for the Unitary Authority. The costs of the election will be zero if the election is uncontested. If the election is contested they are likely to be quite significant. For the purposes of this budget it is assumed the election will be uncontested.
6. The reserves are more than one year's precept however given the precept is so small this allows for extraordinary expenditure for example if the Council needs to fell a tree.